

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, FEBRUARY 2, 2016  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Bonnie Oberbillig, Clerk's Office; Bob Perkins, Rusty McNeill, Robyn Swaney and Alyssa Mitchell, Procurement; Brian Wilbur, Weed and Pest; Scott Williams and Bruce Krisko, Operations; Jessica Donald, Communications; Nancy Werdel and Claire Tardiff, Prosecuting Attorney's Office; Scott Koberg, Parks and Waterways; Meg Leatherman, Jerry Hastings, Dale Meyers, and Glen Smallwood, Development Services; Coy Chapman, Anne Kawalec, Don Watts and Tim Tallman, Assessor's Office; and Larry Maneely, Commissioners' Office. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. EMPLOYEE RECOGNITION:**

- Jerry Hastings, Dale Meyers, Glen Smallwood, Coy Chapman and Anne Kawalec - Resurveying of Ada County/Boise County Line

J. Tibbs recognized J. Hastings, D. Meyers, G. Smallwood, C. Chapman and A. Kawalec for their work on resurveying the Ada County/Boise County line.

J. Hastings explained the markings on a stone boundary marker and the use of a solar compass.

M. Leatherman thanked those involved for working together to finalize this segment of the boundary.

**V. UNFINISHED BUSINESS:**

**ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

1. Procurement

- Final Ranking and Request to Enter Into Fee Negotiations for RFQ 16023, Architectural Services for Drivers License Remodel (*Tabled from 1/26/16*)

B. Perkins presented the Evaluation Committee's recommendation for final rankings. R. Yzaguirre read the recommendation into the record.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE FOR RFQ 16023, ARCHITECTURAL SERVICES FOR DRIVERS LICENSE REMODEL, AND AUTHORIZE THE COMMITTEE TO ENTER INTO CONTRACT NEGOTIATIONS WITH THE NO. 1 RANKED RESPONDENT. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Resolutions - Ratification

- Resolution No. 2114 - Resolution to Abandon the Old Eckert Road Easement Regarding Harris Ranch (*Tabled from 1/26/16*)

J. Tibbs opened the public hearing.

D. Case read Resolution No. 2114 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2114, THE ABANDONMENT OF THE EASEMENT, AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Miscellaneous

- Abandonment of Easement - Old Eckert Road

**ACTION: D. CASE MOVED TO APPROVE THE ABANDONMENT OF EASEMENT AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI. NEW BUSINESS:**

1. Procurement

- a. Opening of Bid 16022, Ada County Weed and Pest Chemicals

B. Perkins provided the Board three responses to Bid 16022. He requested the names of each bidder read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16022 be tabled to February 9, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 16022, ADA COUNTY WEED AND PEST CHEMICALS, TO FEBRUARY 9, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Opening of Bid 16025, Ada County Mosquito Abatement Chemicals

B. Perkins provided the Board four responses to Bid 16025. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16025 be tabled to February 9, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: D. CASE MOVED TO TABLE THE AWARD OF BID 16025, ADA COUNTY MOSQUITO ABATEMENT CHEMICALS, TO FEBRUARY 9, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- c. Opening of Bid 16032, Ada County Transportation and Storage of Elections Equipment 2016

B. Perkins provided the Board two responses to Bid 16032. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16032 be tabled to February 9, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 16032, ADA COUNTY TRANSPORTATION AND STORAGE OF ELECTIONS EQUIPMENT 2016, TO FEBRUARY 9, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 2. Resolutions

- Resolution No. 2115 - Resolution Providing for Sale of 2002 Chevy Blazer by Ada County

J. Tibbs opened the public hearing and read Resolution No. 2115 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2115 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 3. Ordinances

- Ordinance No. 849 - Ordinance Repealing Ada County Code, Title 2, Chapter 2, Section 12 Establishing the Waterways Advisory Committee, Renumbering Title 2, Chapter 2, Sections 13 and 14, and Amending Title 2, Chapter 2, Section 14 to Remove Reference to the Waterways Advisory Committee

J. Tibbs opened the public hearing.

R. Yzaguirre stated that the Waterways Advisory Committee is being disbanded and recreated in another form.

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE ORDINANCE NO. 849 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Licenses (*Authorize the Chairman to Sign*)a. New Licenses (3)

1. The Terraces of Boise, 5301 E. Warm Springs Ave., Boise, Beer/Wine
2. Starbucks # 24499, 812 S. Vista Ave., Boise, Beer/Wine
3. Rudy's Pub & Grill, 2310 E. Overland Rd., Ste. 150, Meridian, Beer/Liquor

b. License Transfers (6)

1. Toowoomba LLC, 3036 N. Eagle Rd., Ste. 130, Meridian, Beer/Liquor
2. Le Peep Restaurant, 3036 N. Eagle Rd., Ste. 130, Meridian, Beer/Liquor
3. Rudy's Pub & Grill, 3035 W. McMillian Rd., Meridian, Beer/Liquor
4. Rio Lobo, 1010 Main St., Boise, Beer/Liquor
5. Can Man LLC, 1010 S. La Pointe St., Boise, Beer/Liquor
6. The Lift, 1010 S. La Pointe St., Boise, Beer/Liquor

B. Oberbillig stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING THREE NEW LICENSES AND SIX LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 5. Auditor's Office

- Designate Polling Places for the March 8, 2016, Presidential Primary Election

**ACTION: R. YZAGUIRRE MOVED, PURSUANT TO IDAHO CODE 31-302, TO DESIGNATE THE POLLING PLACES AS PRESENTED BY THE CLERK FOR THE MARCH 8, 2016, PRESIDENTIAL PRIMARY ELECTION. D. CASE SECONDED.**

**DISCUSSION: D. CASE CORRECTED THE IDAHO CODE TO 34-302.**

**ACTION: R. YZAGUIRRE AMENDED HIS MOTION TO IDAHO CODE 34-302. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Claims Journal  
- January 28, 2016

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 28, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

7. Personnel Action Forms (8 Leaves with Pay)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING EIGHT LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

8. Assessor's Office - No Report

9. Tax Cancellations (10) (6-2015; 3-2014; 1-2013) (*Authorize the Chairman to Sign*)

a. 2015 Property Roll (5)

1. Walker Matthew E	R2919010070
2. Sellers Lance Kevin	R8222700535
3. Charles Schwab & Co Inc.	P1CHARSCH03
4. Charles Schwab & Co Inc.	P1CHARSCH01
5. Idaho Youth Ranch Inc.	P1IDYOURN07

b. 2015 Sub-Roll

- Lefavour Nicole	R1476000035
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c. 2014 Property Roll (3)

1. Walker Matthew E	R2919010070
2. Martinez Esmeralda	MVAND682002
3. Hummel Bodie	R2734250566

d. 2013 Property Roll

- Walker Matthew E	R2919010070
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**ACTION: D. CASE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES SIX TAX CANCELLATIONS FOR 2015, THREE TAX CANCELLATIONS FOR 2014; AND ONE TAX CANCELLATION FOR 2013; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Chief of Staff - No Report

11. Approval of Minutes (*Authorize the Chairman to Sign*)

- Open Business Meeting, January 12, 2016

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (2)
  1. Bradley Holaday, Wedding and Reception, May 21, 2016
  2. Snake River Region Sports Club of America, Auto Cross 2016: March 26-27; April 9-10; July 16-17; September 10-11, 24-25; October 15-16 and November 5-6

**ACTION: D. CASE MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- a. Barber Park Education and Event Center Agreements
  - Misha Hughes, Blair/Hughes Wedding and Reception, May 15th 2016

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Ratification
  - Letter Disbanding the Parks and Waterways Advisory Board (*Signed by Scott Koberg on 1/19/16*)

**ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE LETTER DISBANDING THE PARKS AND WATERWAYS ADVISORY BOARD PREVIOUSLY SIGNED BY SCOTT KOBERG, DIRECTOR OF PARKS AND WATERWAYS, ON JANUARY 19, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

14. Agreements (11) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11503 - Agreement Between Ada County and Martha Sundquist, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- b. Agreement No. 11504 - Tax Exemption Agreement Between Ada County and CS Property Development, LLC
- c. Agreement No. 11505 - Tax Exemption Agreement Between Ada County and Scentsy, Inc.
- d. Agreement No. 11506 - Agreement Between Ada County and Alligare, LLC. for Rental of the Weed and Pest Conference Room, March 9, 2016
- e. Agreement No. 11507 - Agreement Between Ada County and the City of Meridian for Street Lighting Easement at Juvenile Probation
- f. Agreement No. 11508 - Agreement Between Ada County and Motorola Solutions, Inc. for Emergency Communications System Training
- g. Agreement No. 11509 - Agreement Between Ada County and McKibben & Cooper Architects, for Professional Consulting Services for Glenwood Station 23 Remodel
- h. Agreement No. 11510 - Agreement Between Ada County and North by Northwest A Digital Studio, Inc. for the Production of an Election Night Training Video
- i. Agreement No. 11511 - Agreement Between Ada County and Stanley Consultants, Inc. for Professional Consulting Services Open Drainage Ditch Piping at Expo Idaho
- j. Agreement No. 9907-1-16 - Renewal Agreement Between Ada County and TransUnion Risk and Alternative Data Solutions, Inc. for TLO Systems Database Access for Investigators
- k. Agreement No. 10013-3-16 - Renewal Rider Agreement Between Ada County and Identix Corporation for Maintenance of Touchprinter Fingerprinting Equipment for Juvenile Court Services (October 1, 2015 - March 31, 2016)

J. Tibbs read the agreement numbers into the record.

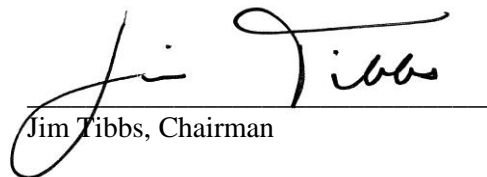
**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 11 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED.**

**DISCUSSION: D. CASE ASKED FOR CLARIFICATION ON AGREEMENT NO. 11504. N. WERDEL ADVISED THAT TED ARGYLE HANDLED THE MATTER AND IS UNAVAILABLE. D. CASE SECONDED THE MOTION BUT REQUESTED AGREEMENT NO. 11504 BE TABLED TO FEBRUARY 9, 2016.**

**ACTION: R. YZAGUIRRE AFFIRMED THE REQUEST. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VII. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:41 a.m.

  
Jim Tibbs, Chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk